

**STAFFORD REGIONAL AIRPORT AUTHORITY**  
**January 9, 2024**  
**Meeting Minutes**

**CALL TO ORDER:**

The monthly meeting of the Stafford Regional Airport Authority was called to order at 8:30 a.m. by Mr. Chris Hornung in the Edward G. Wallis Conference Room, 95 Aviation Way, Fredericksburg, Virginia 22406.

**The Invocation:** Mr. Arnaiz conducted the Invocation, which was followed by the Pledge of Allegiance.

**Members Present:** Mr. Chris Hornung, Mr. Charles Kirkland, Mr. Desi Arnaiz; Mr. Samer Shalaby, Mr. Hank Scharpenberg and Mr. Robin Dreeke.

**Members Absent:** Mr. Hall

**Staff Present:** Mr. James Stover, Airport Director

**Engineers Present:** Mr. Steve Peterson and Mr. Jeff Tarkington, Talbert & Bright, Inc.

**Public Present:** Mr. Brian Geouge, Stafford County Planning and Development, MSgt Hartka, Quantico Marine Corps.

**Additions/Deletions/Modifications to the Agenda:**

Changes Discussed: None

**Public Presentations:**

Items Discussed: None

**Meeting Minutes:** Mr. Scharpenberg moved to accept the December minutes. Mr. Kirkland seconded the motion. Motion passed 6-0.

**CHAIRMAN’S REPORT:**

Items Discussed: Mr. Hornung reported.

1. Due to the departure of Mr. Eaves, the position of Chairman is now vacant. Mr. Hornung suggested that the best way to proceed is to vote to have the Vice-Chairman temporarily serve as the Chairman and for the Authority to Vote to approve a Vice-Chairman.
2. After some discussion the Authority nominated Mr. Shalaby to serve as Vice-Chairman. Mr. Dreeke moved to approve Mr. Shalaby, Mr. Scharpenberg seconded the motion, and the motion was approved by a vote of 6-0.
3. Mr. Hornung advised the Authority that the Stafford County Public Schools (SCPS) will not be conducting an Aviation Career Expo Seminar this year. Instead, SCPS intends to host a career day sometime in the spring of 2025 for all seven career pathways using one of the open fields at the airport for vendors.

**TREASURER’S REPORT:** Mr. Kirkland reported.

Items Discussed:

1. Mr. Kirkland reported that fuel sales continued to be strong as compared to previous Decembers.
2. He also reported that the airport finances showed a modest positive balance for the month and that the airport is in better financial condition than last year.

### **LANGLEY AERODROME REPORT (LFF):**

Items Discussed: Mr. Hornung reported.

1. Mr. Hornung presented a concept for display of the Aerodrome #5 in the airport lobby, along with several wall renderings and kiosks. Mr. Hornung asked for a vote from the Authority that there was agreement for the concept of space utilization. Mr. Shalaby offered the motion and Mr. Scharpenberg seconded. The motions passed 5-0 with Mr. Hornung abstaining.
2. Mr. Hornung briefed the Authority regarding the project's progress. Assembly of the replica begins this month with an expected VIP/Donor event on or about May 6 and an Open House on Saturday, May 11. Mr. Stover has requested EAA Chapter 1099 host a breakfast as part of the Open House. Mr. Hornung also indicated that the software for the displays is now a work in progress as well.

### **QUANTICO REPORT:**

Items Discussed:

1. MSgt Hartka reported that Quantico Radar (arrival control) would not be servicing local aircraft on weekends.
2. He also advised that Quantico Controllers welcome aircraft to practice flying the ILS approach into MCAF Quantico and reminded everyone that landing at Quantico is not authorized.

### **PLANNING AND ZONING REPORT:**

Items Discussed: Mr. Geouge reported.

1. Mr. Geouge reported that there is a notice of pending construction at the Cliff Farms location of a 141-unit senior living residential houses proposed to the County.

### **ENGINEERS' REPORTS:**

**Talbert & Bright, Inc.:** Mr. Peterson reported.

Items Discussed:

1. Runway Extension Phase II Construction. Chemung Contracting Corporation is still addressing Erosion and Soil issues at the NW end of the runway. Chemung has been on-site to address these issues. The Flight Check is projected to take place in late January or early February. The final step prior to the check is for the FAA to approve the survey data, which is projected to be on January 18.
2. Site Survey Major Site Alteration Plan for building sites 6, 7 & 8 is submitted to Stafford County. The project is now complete. Stafford County planners have

completed the first review and TBI are in the process of addressing issues raised during the reviews.

3. Runway Rehabilitation Project. The next step for this project is for the Authority to present an Independent Fee Evaluation. This item will be covered under new business.
4. Mr. Shalaby asked about the leaks in the hangars. Mr. Peterson agreed to look again at T-Hangar 4 to determine if the leaks had been adequately addressed. Mr. Shalaby also commended the FBO staff for the appearance and cleanliness of the women's bathroom in T-Hangar #5.

**AIRPORT DIRECTOR'S REPORT:** Mr. Stover reported.

**Items Discussed:**

1. The Director provided a detailed brief of fuel sales for each of the different types. AVGAS and Corporate fuel sales were above average as compared to the average of the previous seven-year average.
2. The airport is in need of a replacement zero turn mover. The estimated cost will be approximately \$6,000 and this purchase is eligible for DOAV funding matching at 50% of the cost. The Director advised the Authority that a purchase would be made this winter.

**OLD BUSINESS:**

**Items Discussed:** None

**NEW BUSINESS:**

**Items Discussed:** Mr. Stover presented.

1. Mr. Stover provided an information paper and overview of the costs associated with pro-rata availability fees for connecting the airport's sewer lines to the County sewer system. Also previously provided was one of the contracts prepared by the County for the airport's payment obligations. Mr. Stover asked for a motion from the Authority to sign the contracts. Mr. Kirkland moved to allow the Director to sign the contracts and to apply for a DOAV grant to potentially reduce the Authority's obligations. Mr. Shalaby seconded. The motion carried by a vote of 6-0.

**ADJOURNMENT:** Mr. Kirkland made a motion to adjourn; Mr. Arnaiz seconded. Motion passed 6-0. The meeting was adjourned at 9:20 a.m.

**NEXT MEETING:** The Stafford Regional Airport Authority's next regularly scheduled meeting will be held Tuesday, February 13, 2023, at 8:30 a.m. in the Edward G. Wallis Conference Room at Stafford Regional Airport.