

STAFFORD REGIONAL AIRPORT AUTHORITY
May 14, 2024
Meeting Minutes

CALL TO ORDER:

The monthly meeting of the Stafford Regional Airport Authority was called to order at 8:32 a.m. by Mr. Chris Hornung in the Edward G. Wallis Conference Room, 95 Aviation Way, Fredericksburg, Virginia 22406.

The Invocation: Mr. Arnaiz conducted the Invocation, which was followed by the Pledge of Allegiance.

Members Present: Mr. Chris Hornung; Mr. Samer Shalaby; Mr. Charles Kirkland; Mr. Desi Arnaiz; Mr. Robin Dreeke; Mr. Rod Hall; Mr. Hank Scharpenberg

Members Absent: None

Staff Present: Mr. James Stover, Airport Director

Engineers Present: Mr. Steve Peterson, Talbert & Bright, Inc.

Public Present: Mr. Phil Hornung, Langley Flight Foundation; Mr. Brian Geouge, Stafford County Department of Planning and Zoning

Additions/Deletions/Modifications to the Agenda:

Changes Discussed: None

Public Presentations:

Items Discussed:

Mr. Phil Hornung presented two requests to the Authority:

1. He asked the Authority's permission to research changing the Airport's name to the Samuel P. Langley Airfield. Mr. Stover was tasked to conduct research, including costs, permissions, and implications.
2. He asked the Authority's permission to act as a non-binding agent to represent the Authority in a meeting scheduled for July 15 with the Stafford County Public Schools. The subject of the meeting will be to discuss how to implement the Aviation Pathway for high school students in Stafford County.

Meeting Minutes: Mr. Kirkland moved to accept the April Minutes. Mr. Hall seconded. Motion passed 6-0 with one abstention.

CHAIRMAN'S REPORT: Mr. Hornung reported.

Items Discussed:

1. He presented an update regarding the Langley Flight Foundation's events of May 6 and May 11. He was complimentary toward the numerous people who helped make the event a success.

2. He met with Ms. Rita McClenny of the Virginia Department of Tourism. They discussed ways the State could assist the Airport in promoting the exhibit.

TREASURER’S REPORT: Mr. Kirkland reported.

Items Discussed:

1. Fuel sales for April continued to be above the historical average.
2. The Airport’s financial health was better than expected. The P&L continues to show net increases in available income due to a broad range of income earning and cost saving initiatives.
3. He asked if any Authority members had any issues with the draft budget and budget analysis distributed by Mr. Stover. There was a concern by Mr. Scharpenberg about the lack of rate increases for private hangars. The Authority agreed to add T-Hangar rates to the agenda until the issue is resolved. Mr. Scharpenberg made a motion to accept the FY 2024 Forecast Budget as proposed. Mr. Kirkland seconded. Motion passed 7-0.

LANGLEY AERODROME REPORT:

Items Discussed: None

QUANTICO REPORT:

Items Discussed: None

PLANNING AND ZONING REPORT: Mr. Geouge reported.

Items Discussed:

1. The Staffordshire subdivision project was rejected by the County.
2. He agreed to check on the status of a County-authored position regarding an antenna or other vertical object that would subsequently be placed on property near the Airport. This is especially concerning when a vertical object is located such that it interferes with an aircraft’s approach or departure path. Mr. Stover advised Mr. Geouge that Ms. Amy Taylor has agreed to investigate this issue and provide a response.
3. He fielded several questions about local developments.

ENGINEERS’ REPORTS:

Talbert & Bright, Inc.: Mr. Peterson reported.

Items Discussed:

1. The published ILS procedure is expected to be distributed May 16, and with it the ILS will be open for approaches. A final flight check was conducted during the previous week and no issues were uncovered.
2. Site Survey -- Major Site Alteration Plan for Building Sites 6, 7 & 8: It requires a water systems pressure analysis to confirm that the water pressure for fire hydrants is adequate. A company named Legacy will perform this service. Legacy has been in

contact with TBI and expects the analysis to be completed by the next SRAA meeting.

3. Runway Extension Phase II Construction: Chemung Contracting Corporation is still addressing erosion and soil issues at the NW end of the runway. The plan is to close out the job and cover the soil and erosion issues as warranty items so the contractors can receive final payment and the FAA can close out the job.
4. The Federal Grant for the Self-Serve Fuel Point has been sent to the Authority for approval. The initial grant covers the environmental assessment. The amount is \$33,000, which is 90% of the cost of the part of the project covered under the initial grant.
5. Runway 15/33 Rehabilitation (Design) Project: The request for funding was submitted to the FAA, whose budget was approved May 15 and signed into law by the President the next day.

AIRPORT DIRECTOR'S REPORT: Mr. Stover reported.

Items Discussed:

1. He provided a detailed brief regarding fuel sales for each of the different types. Corporate fuel sales were almost twice the 8-year average. AVGAS was above expectations.
2. He briefed the status of all funded projects, including maintenance, capital improvements and Federal projects. No projects are behind schedule or not making progress.
3. He asked the Authority approve his signing of the FAA Grant for project No. 3-51-0069-033-2024 in the amount of \$33,000 for the purpose of funding the first part of the Self-Serve Fuel Tank construction. Mr. Shalaby seconded the motion. Motion passed 7-0.
4. The Director requested the Authority accept a grant from the Virginia Department of Aviation for \$2,774 for the installation of the Automatic Fueling Overflow Cutoff System. Mr. Kirkland made the motion; Mr. Arnaiz seconded. Motion passed 7-0.

OLD BUSINESS:

Items Discussed:

1. The Authority was presented with an excerpt from the Stafford Regional Airport Rules and Regulations with proposed language addressing the Hangar Wait List issue. Mr. Shalaby moved to adopt the language. Mr. Scharpenberg seconded. Motion passed 7-0.
2. Under the provisions of the newly passed Rules and Regulations, the Authority addressed the issue of pilots exchanging positions on the Hangar Wait List. Mr. Shalaby moved to allow Roberta Bouchet and Dave Ellison to change positions on the Wait List. Mr. Scharpenberg seconded the motion. Motion passed 7-0.

NEW BUSINESS:

Items Discussed:

1. Mr. Stover is working with Mr. Howard Owen, Chairman of the Stafford County Economic Development Authority, toward a financial pathway to fund the next T-Hangar. They are scheduled to meet again.

ADJOURNMENT: Mr. Scharpenberg made a motion to adjourn; Mr. Arnaiz seconded. The motion passed 7-0. The meeting was adjourned at 9:48 a.m.

NEXT MEETING: The Stafford Regional Airport Authority's next regularly scheduled meeting will be held Tuesday, June 11, 2024, at 8:30 a.m. in the Edward G. Wallis Conference Room at Stafford Regional Airport.